



RESOLUTION NO. 2020-06

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**MAKING NOMINATION TO
THE POSITION OF A REGULAR (Voting) SPECIAL DISTRICT MEMBER OF THE
NEVADA COUNTY LOCAL AGENCY FORMATION COMMISSION**

WHEREAS, the Board of Directors of the Nevada Irrigation District have received notice of the request for nominations for a Regular (Voting) Special District Member position on the Local Agency Formation Commission of Nevada County, pursuant to Section 56332 of the Government Code; and

WHEREAS, the Board of Directors of the Nevada Irrigation District has considered this request and determined to nominate the individual named below to serve on Nevada County LAFCo as an Alternate Special District Member;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors nominates _____ for Regular (Voting) Special District Member with a term to expire May 31, 2024.

* * * * *

The foregoing resolution was duly passed and adopted at a regular meeting of the Nevada Irrigation District held on February 12, 2020, by the following roll call vote:

AYES: Directors:
NOES: Directors:
ABSENT: Directors:
ABSTAINS: Directors:

President of the Board of Directors

Attest:

Secretary to the Board of Directors

Nevada County
Local
Agency
Formation
Commission

LAFCo
950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-7180
E mail lafco@co.nevada.ca.us
<https://www.mynevadacounty.com/907>

Richard Anderson
County

Kurt Grundel, **Chair**
Districts

Anna Klovstad
Cities

Dan Miller
County

Erin Ruark-Minett
Cities

Josh Susman
Public

Nick Wilcox, **Vice-Chair**
Districts

Ben Aguilar
Cities Alternate

Ed Beckenbach
Districts Alternate

Gloria Glenn
Public Alternate

Sue Hoek
County Alternate

SR Jones
Executive Officer

P. Scott Browne
Legal Counsel

Deborah Gilcrest
Clerk/Analyst

Marianna Brewer
Administrative Accountant

January 28, 2020

TO: Boards of Directors of Independent Special Districts
FROM: Deborah Gilcrest, LAFCo Clerk/Analyst
RE: **Nominations for District Voting Member of LAFCo**

On March 9, 2016, Kurt Grundel of the Penn Valley Fire District Board, was elected by the independent special districts to serve a LAFCo term as a special district representative through May 2020. It is therefore time to request nominations for the next four-year term of a Regular (Voting) District Member (May 2020 through May 2024).

Commissioners are appointed for four-year terms pursuant to Government Code Section 56334. Terms expire on the first Monday in May of the ending year or upon the appointment and qualification of a successor. An explanation of the responsibilities of a LAFCo Commissioner is attached.

Following are the steps of the nomination and election process:

1. This request for nominations is sent to each Independent Special District. (To provide all districts the maximum time to act, we also send the notice by email.)
2. Each district may make one nomination, and they are not **required** to make a nomination. However, if a nomination is made, it must be made by district resolution (a **sample resolution** is enclosed). Nominees must be Board members, not staff.
3. Nominating districts may also forward brief résumés for their nominees, one paragraph or so in length, describing the qualifications they have for this position. **The resolution and résumé must be received by LAFCo no later than Friday, March 13, 2020.** (Scanned/emailed copies followed by the originals will be accepted.)
4. Upon receipt of nominating resolutions and résumés, LAFCo staff will prepare the ballot and send it to each Independent Special District by March 20, 2020. (Résumés for nominees will be copied and included in the ballot packet.) The ballot may **not** be photocopied—only the original ballot will be

accepted by LAFCo. Only the Chairperson of the Board of Directors or an appointed substitute may complete and sign the ballot.

5. The ballot must be returned to LAFCo no later than the date stated on the ballot. To make sure every district has an opportunity to consider its vote at a regularly scheduled meeting, LAFCo will allow a full month (the month of April) for return of the ballots.
6. The votes will be tallied by LAFCo staff in the presence of at least one disinterested third party.

Results of the election for the LAFCo Special District member will be sent to each Special District and each nominee.

The resolution of nomination must be returned no later than 5:00 p.m., Friday, March 13, 2020 to the following address:

Nevada LAFCo
950 Maidu Avenue
Nevada City, CA 95959

If there are any questions, please call the LAFCo office at the number listed on the previous page.

cc: Kurt Grundel, LAFCo Chair
Commissioner Beckenbach
Commissioner Wilcox

encl.: Responsibilities of a LAFCo Commissioner & Sample Resolution

PLEASE NOTE: The difficulty experienced in previous efforts to obtain a quorum for an in-person meeting of the Special District Selection Committee to select a LAFCo member has resulted in reinstatement of the mail ballot procedure. Please note however, that the choice of method is the prerogative of the Independent Special Districts of Nevada County, not LAFCo. Districts preferring to have the Selection Committee meet in person to submit nominations and conduct an election may submit a written request to the LAFCo office. If a majority of the districts sign such a request, that method will be used for the next election of a district member or alternate.

RESOLUTION NO. [2020]-_____

OF THE _____ DISTRICT

**MAKING NOMINATION TO
THE POSITION OF a REGULAR (Voting) SPECIAL DISTRICT MEMBER OF
THE NEVADA COUNTY LOCAL AGENCY FORMATION COMMISSION**

Whereas, the Board of Directors of the _____ District has received notice of the request for nominations for a Regular (Voting) Special District Member position on the Local Agency Formation Commission of Nevada County, pursuant to Section 56332 of the Government Code; and

Whereas, the Board of Directors of the _____ District has considered this request and determined to nominate the individual named below to serve on Nevada County LAFCo as an Alternate Special District Member;

Now, therefore, be it resolved, the Board of Directors nominates _____ for Regular (Voting) Special District Member with a term to expire May __, 2024.

The foregoing resolution was duly passed at a regular/special meeting of the _____ District held on _____, 2020, by the following roll call vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Signed and approved by me after its passage this _____ day of 2020.

Chair of the Board

ATTEST:

Clerk of the Board

I hereby accept nomination for the position of Alternate Special District Member of Nevada LAFCo for the term ending May __, 2024.

Name (*printed*): _____

Signature: _____

Responsibilities of a LAFCo Commissioner

What is LAFCo?

The Local Agency Formation Commission (LAFCo) is an independent public agency with authority over local government agency changes of organization—that is, annexations, detachments, and consolidations of cities or districts, formation and dissolution of Special Districts, and incorporation and disincorporation of cities. Additionally, LAFCo is responsible for adopting a Sphere of Influence for each agency in the county. The Sphere of Influence is a plan for an agency's probable future boundaries and should represent a logical growth plan for the agency.

LAFCo's Composition

The Commission is composed of two Special District Members (elected by the Independent Special Districts); two County Members (appointed by the Board of Supervisors); two City Members (appointed by the City Selection Committee); and a Public Member (appointed by the other LAFCo Commissioners). In addition, each category has an Alternate Member who votes in the absence of one of the members of that category. Alternate Members attend all meetings and participate in discussion.

The Commissioner's Role

LAFCo Commissioners approve or deny proposals for changes in organization based on the procedures and standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 *et seq.*). Additionally, LAFCo is subject to the California Environmental Quality Act, as are all public agencies.

LAFCo Commissioners are required to file an annual Statement of Economic Interest, Form 700, as prescribed by the Fair Political Practices Commission, and to observe the LAFCo Conflict of Interest Code.

Commissioners, including alternates, are also required to complete two hours of ethics training in compliance with AB 1234 within one year of their election (County, City, and District members) or appointment (Public members) and every two years thereafter.

LAFCo Meetings

The Commission usually meets at 9:30 a.m. on the third Thursday, every other month in Nevada City. Meetings are occasionally held elsewhere and at other times. Commissioners are expected to attend all meetings and participate in the deliberation process. LAFCo also has an appointed staff to coordinate meeting logistics and to research and make recommendations on proposals before the Commission.