

# Staff Report

for the Board of Directors Meeting of June 26, 2019

**TO:** Board of Directors  
**FROM:** Monica Reyes, Recreation Manager  
**DATE:** June 17, 2019  
**SUBJECT:** **Water Service Rules and Regulations, Section 14.06 – Lower and Upper Division Campground Rules and Regulations (Consent Agenda)**

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## *RECREATION*

### **RECOMMENDATION:**

Approve the proposed addition to Section 14.06 of the Water Service Rules and Regulations regarding Campground Rules and Regulations for the District's Lower and Upper Division Campgrounds, as recommended by the Administrative Practices Committee on May 1, 2019.

### **BACKGROUND:**

Each of Nevada Irrigation District (NID) campgrounds have their own set of rules and regulations, which date back to when NID campgrounds were operated and maintained by concessionaires. These rules and regulations are currently located on the District's Recreation web page, but are not officially in the District's Rules and Regulations. Upon approval of this item, they will be included in Section 14 of the District's Water Service Rules and Regulations.

In comparing the different campground rules and regulations, there were many similarities as well as inconsistencies, which have made rule enforcement challenging over the years. For NID's Lower Division Campgrounds (Scotts Flat, Orchard Springs, Peninsula, and Long Ravine) the District has standardized the rules and regulations. The rules are now uniform and consistent for all campgrounds. The same was done for the Upper Division Campgrounds (Jackson Meadows, Faucherie, Bowman Corridor/non-fee campgrounds, and dispersed sites). USFS campground rules have been incorporated into the Upper Division updates while taking into consideration that these campgrounds are primitive in nature and camping is more on the honor system.

This item aligns with Goal Numbers 2 and 4 of the District's Strategic Plan, supporting stewardship of District resources through a collaborative and responsive relationship with our Local and Regional community, and enhancing efficiency and reliability through integration of proven practices and technologies.

**BUDGETARY IMPACT:** None

[MR]

Attachments (3):

- Draft Section 14.06 of Water Service Rules and Regulations
- Draft Lower Division Campground Rules and Regulations
- Draft Upper Division Campground Rules and Regulations

## 14.06

### CAMPGROUND RULES AND REGULATIONS

Nevada Irrigation District believes the great outdoors is an excellent place for families and friends to spend quality time together while creating memories to last a lifetime. Our mission is to provide safe and stunning campgrounds combined with great customer service, amenities and activities for you, your family and friends to enjoy. Everyone will find fun and adventure. Whatever your preference, our campgrounds and lakes have something for you.

The following campground Rules and Regulations have been designed for your safety and comfort. Observing these rules will assist greatly in making your stay and your fellow campers stay more enjoyable. If you are unable to follow our campground rules, you will be asked to leave and no refund will be given.

In Case of Emergency Call 911 (where able), then contact the Camp Host or Campground Staff.

#### 14.06.01 Lower Division Campground Rules and Regulations

**14.06.01.01 Quiet Hours:** Quiet Hours are strictly enforced, 10:00PM to 8:00AM. Generators, radios and other sound producing equipment may be operated from 8:00AM to 10:00PM providing they are kept at a low volume so as not to be heard in nearby camp or picnic sites. Car radios may not be operated in the park if they can be heard outside the car. Persons violating this noise regulation are subject to eviction. Decision of management concerning acceptable noise levels is final.

**14.06.01.02 Gate Hours:** Entrance Gate opens daily at 6:00AM during the summer recreation season. Entrance Gate closes for campers' protection at:

- 10:00PM - Sunday through Thursday
- Midnight - Friday and Saturday

If arriving after 10:00PM, please be quiet and respectful to those around you.

**14.06.01.03 Day Use Hours:** Day Use Hours are from dawn to dusk. Day Use visitors are not permitted in the campground areas. No Day Use or picnics are permitted in the overnight campsites. Day Use is located in the picnic or marina areas of the campgrounds.

**14.06.01.04 Age Requirement:** Children are welcome under supervision and responsibility of an adult. All camping parties must have a responsible adult (18 or over) in attendance.

**14.06.01.05 Governing Laws:** All guest must comply with all federal, state and local laws.

- 14.06.01.06 Release of Liability:** All visitor/guest use of our recreation facilities is at their own risk and liability. In granting permission to enter and use the area and facilities, Nevada Irrigation District (NID) is not responsible for injury, theft, loss or damage. By entering the campgrounds, all visitors agree to hold NID harmless from any claim, demand or liability.
- 14.06.01.07 Pets:** Pets must be kept on leash and attended to at all times. Dogs creating a nuisance are subject to eviction. Pets are NOT allowed in the swim or beach areas. No horses allowed.
- 14.06.01.08 Fires Prohibited:** Positively NO open ground fires are permitted anywhere in the recreation areas or on shorelines. Fires are ONLY permitted in established BBQ pits and campground fire rings. Do not leave fires unattended, build rock fire rings or use hand lanterns or tiki torches. Any person who allows a campfire to escape from the container is liable for any damages of property caused by the fire. These may include fire suppression, rescue and emergency medical services costs incurred in fighting the fire. **Fire restrictions may be imposed at any time due to hot, dry weather conditions, at which time campfires and charcoal fires will not be allowed.**
- 14.06.01.09 Trash:** Please keep a clean campsite. Dispose of all trash in designated containers. Dispose of sewage and drain waste in designated dump stations.
- 14.06.01.10 Behavior:** Behavior offensive to the public, including but not limited to drunkenness, use of narcotics or marijuana, indulging in boisterous, loud, abusive, threatening or indecent conduct or speech is prohibited. Consumption of any substance by persons under 21 years of age is illegal and constitutes grounds of eviction. No refunds will be given.
- 14.06.01.11 Signage:** Traffic signs governing speed and parking must be obeyed at all times. Vehicles must stay on designated roads. Vehicles must be licensed. No dirt bikes, mini bikes, OHV, ATV, quads or golf carts are allowed to be operated in the campground.
- 14.06.01.12 Respect of Property/Grounds/Amenities:** It is illegal to destroy, damage or deface any buildings, signs, fences, equipment, trees etc. No cutting or removal of trees, plants or rocks is permitted. Do NOT remove picnic tables, fire rings or BBQ's from campsites, picnic, beach or store areas. This is theft. Violators of any of these offences will be prosecuted.
- 14.06.01.13 Firearms/Guns Prohibited:** No fireworks or firearms are permitted at any time. This includes BB guns, air soft guns, pellet guns, slingshots, paint ball guns and bows and arrows.

- 14.06.01.14 Other Prohibited Activities:** Hunting, metal detecting and drone flyovers are prohibited throughout NID recreation areas, lands and reservoirs.
- 14.06.01.15 Lifeguards:** There are NO LIFEGUARDS on duty, all swimmers do so at their own risk. Swimming is only allowed in designated swim areas and is NOT permitted around the boat launching or marina dock areas. Parents must supervise children at all times. No glass containers are permitted on the beach.
- 14.06.01.16 Diving/Swinging Prohibited:** No diving is permitted. This includes any diving from trees, docks, rocks or cliff areas. No rope swings or any object tied to trees is permitted.
- 14.06.01.17 Regulation/Law Compliance:** All Watercraft Operators must comply with all state and local boating regulations and laws. Boating is permitted at your own risk. Always know what type of boat or watercraft is allowed in the lakes or reservoirs you are at. Watercraft Owners or Operators are responsible for damages or injury to watercraft, persons, vehicles or structures. Use of the launching ramp, docks and watercraft are at your own risk. No overnight boat camping is permitted on our lakes or reservoirs.
- 14.06.01.18 Fishing:** While fishing all federal, state and local laws apply. No fishing on or around docks, boat slips or beach areas. There is a five fish limit.
- 14.06.01.19 Reservations:** Reservations for the current year open on January 2<sup>nd</sup>. Groups of six or more sites, under same name with same stay time, can start booking the first Monday in December for the following year. All reservations must be paid for in full at time of booking. We do not take campsite reservations from October 1<sup>st</sup> through December 31<sup>st</sup>. Campsites are on a first come basis. Total number of reserved nights for all reservations may not exceed 14 days per year. Reservations made in excess of the 14 days will be cancelled.
- 14.06.01.20 Refunds:** There is a non-refundable reservation fee of \$10.00 per site. We require 14 days' notice to cancel or change a reservation. There is a \$25.00 cancellation/change fee per reservations. For groups of six or more sites, cancellation/changes are subject to a \$100.00 cancellation fee and request must be received 30 days prior to scheduled arrival date or no refund will be provided. Changing dates or cancelling due to weather are considered cancellations. NO refunds for holiday reservations.
- 14.06.01.21 Campsite:** Check-in is 3:00PM and check-out is 1:00PM. Campsite fees include campsite, one vehicle or RV and eight people. There is an additional

charge for extra vehicles. Each campsite is equipped with a picnic table and fire ring. Campsites left in an unsatisfactory condition are subject to a \$50.00 clean-up fee, pictures and bill will be sent to person on reservation.

**14.06.01.22 Refusal of Service:** Management reserves the right to refuse service and revoke all privileges pertaining to entry for any reason of misconduct, or any violation of the rules that are listed within these Rules and Regulations or that are posted within the campgrounds. Refunds will not be given to persons who are asked to leave the campground for not following our Rules and Regulations.

eff. 06/26/2019

## **14.06.02 Upper Division Campground Rules and Regulations**

**14.06.02.01 Quiet Hours:** Quiet Hours are strictly enforced, 10:00PM to 8:00AM. Generators, radios and other sound producing equipment may be operated from 8:00AM to 10:00PM providing they are kept at a low volume so as not to be heard in nearby camp or picnic sites. Car radios may not be operated in the park if they can be heard outside the car. Persons violating this noise regulation are subject to eviction. Decision of management/camp host concerning acceptable noise levels is final.

**14.06.02.02 Gate Hours:** Entrance Gate are always opens during the summer recreation season. We ask that you set up prior to the times listed below.

- 10:00PM - Sunday through Thursday
- Midnight - Friday and Saturday

If arriving after 10:00PM, please be quiet and respectful to those around you.

**14.06.02.03 Day Use Hours:** Day Use Hours are from dawn to dusk. Day Use visitors are not permitted in the campground areas. No Day Use or picnics are permitted in the overnight campsites.

**14.06.02.04 Age Requirement:** Children are welcome under supervision and responsibility of an adult. All camping parties must have a responsible adult (18 or over) in attendance.

**14.06.02.05 Governing Laws:** All guest must comply with all federal, state and local laws.

**14.06.02.06 Release of Liability:** All visitor/guest use of our recreation facilities is at their own risk and liability. In granting permission to enter and use the area and facilities, Nevada Irrigation District (NID) and the United States Forest

Service (USFS) is not responsible for injury, theft, loss or damage. By entering the campgrounds, all visitors agree to hold NID and USFS harmless from any claim, demand or liability.

- 14.06.02.07 Pets:** Pets must be kept on leash and attended to at all times. Dogs creating a nuisance are subject to eviction. No horses allowed.
- 14.06.02.08 Fires Prohibited:** Positively NO open ground fires are permitted. Fires are ONLY permitted in established campground fire rings. Do not leave fires unattended, build rock fire rings, use hand lanterns or tiki torches. Any person who allows a campfire to escape from the container is liable for any damages of property caused by the fire. These may include fire suppression, rescue and emergency medical services costs incurred in fighting the fire. **Fire restrictions may be imposed at any time due to hot, dry weather conditions, at which time campfires and charcoal fires will not be allowed.**
- 14.06.02.09 Trash:** Please keep a clean campsite. Dispose of all trash in designated containers. Dispose of sewage and drain waste in designated dump station.
- 14.06.02.10 Behavior:** Behavior offensive to the public, including but not limited to drunkenness or use of narcotics and marijuana, indulging in boisterous, loud, abusive, threatening or indecent conduct or speech is prohibited. Consumption of any substance by persons under 21 years of age is illegal and constitutes grounds of eviction. No refunds will be given.
- 14.06.02.11 Signage:** Traffic signs governing speed and parking must be obeyed at all times. Vehicles must stay on designated roads. Vehicles must be licensed. No dirt bikes, mini bikes, OHV, quads or golf carts are allowed to be operated in the campground.
- 14.06.02.12 Respect of Property/Grounds/Amenities:** It is illegal to destroy, damage or deface any buildings, signs, fences, equipment, trees etc. No cutting or removal of trees, plants or rocks is permitted. Do NOT remove picnic tables, fire rings from campsites, picnic or beach areas. This is theft. Violators of any of these offences will be prosecuted.
- 14.06.02.13 Prohibited Activities:** Hunting, metal detecting and drone flyovers are prohibited throughout NID recreation areas, lands and reservoirs. No fireworks are allowed in the Jackson Meadows Complex and Bowman Corridors.

- 14.06.02.14 Lifeguards:** There are NO LIFEGUARDS on duty, all swimmers do so at their own risk. Parents must supervise children at all times. No glass containers are permitted on the beach.
- 14.06.02.15 Diving/Swinging Prohibited:** No diving is permitted. This includes any diving from trees, boat launch, rocks or cliff areas. No rope swings or any object tied to trees is permitted.
- 14.06.02.16 Fishing:** While fishing all federal, state and local laws apply.
- 14.06.02.17 Regulation/Law Compliance:** All Watercraft Operators must comply with all state and local boating regulations and laws. Boating is permitted at your own risk. **Always know what type of boat or watercraft is allowed in the lakes or reservoirs you are at.** Watercraft Owners or Operators are responsible for damages or injury to watercraft, persons, vehicles or structures. Use of the launching ramp, docks and watercraft are at your own risk. No overnight boat camping is permitted on our lakes or reservoirs.
- 14.06.02.18 Refunds or Campground Problems:** Cancellations, changes or refunds for East Meadows, Pass Creek, Findley, Fir Top or Woodcamp Campgrounds please contact recreation.gov or call 1-877- 444-6777. For Aspen, Silvertip and Faucherie Groups Sites please contact Scotts Flat Lake 530- 265-8861. All other inquiries contact the campground camp host or call Scotts Flat Lake 530-265- 8861.
- 14.06.02.19 Campsite:** Check-in is 3:00PM and check-out is 1:00PM. Campsite fees include campsite, one vehicle or RV and six people. There is an additional charge for extra vehicles at East Meadows, Pass Creek, Findley, Fir Top and Woodcamp Campgrounds. Each campsite is equipped with a picnic table, fire ring and bear box. Campsites left in an unsatisfactory condition are subject to a \$50.00 clean-up fee, pictures and bill will be sent to person on reservation. Camping is allowed in designated campgrounds only.
- 14.06.02.20 Refusal of Service:** Management reserves the right to refuse service and revoke all privileges pertaining to entry for any reason of misconduct, or any violation of the rules that are listed within these Rules and Regulations or that are posted within the campgrounds. Refunds will not be given to persons who are asked to leave the campground for not following our Rules and Regulations.





# NEVADA IRRIGATION DISTRICT

## Lower Division Campground Rules and Regulations

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The following campground Rules and Regulations have been designed for your safety and comfort. Observing these rules will assist greatly in making your stay and your fellow campers stay more enjoyable. If you are unable to follow our campground rules, you will be asked to leave and no refund will be given.

In Case of Emergency Call 911, then contact the Park Ranger, Front Gate or Camp Host.

- 1) **Quiet Hours:** Quiet Hours are strictly enforced, 10:00PM to 8:00AM. Generators, radios and other sound producing equipment may be operated from 8:00AM to 10:00PM providing they are kept at a low volume so as not to be heard in nearby camp or picnic sites. Car radios may not be operated in the park if they can be heard outside the car. Persons violating this noise regulation are subject to eviction. Decision of management concerning acceptable noise levels is final.
- 2) **Gate Hours:** Entrance Gate opens daily at 6:00AM during the summer recreation season. Entrance Gate closes for campers' protection at:
  - 10:00PM - Sunday through Thursday
  - Midnight - Friday and SaturdayIf arriving after 10:00PM, please be quiet and respectful to those around you.
- 3) **Day Use Hours:** Day Use Hours are from dawn to dusk. Day Use visitors are not permitted in the campground areas. No Day Use or picnics are permitted in the overnight campsites. Day Use is located in the picnic or marina areas of the campgrounds.
- 4) **Age Requirement:** Children are welcome under supervision and responsibility of an adult. All camping parties must have a responsible adult (18 or over) in attendance.
- 5) **Governing Laws:** All guest must comply with all federal, state and local laws.
- 6) **Release of Liability:** All visitor/guest use of our recreation facilities is at their own risk and liability. In granting permission to enter and use the area and facilities, Nevada Irrigation District (NID) is not responsible for injury, theft, loss or damage. By entering the campgrounds, all visitors agree to hold NID harmless from any claim, demand or liability.
- 7) **Pets:** Pets must be kept on leash and attended to at all times. Dogs creating a nuisance are subject to eviction. Pets are NOT allowed in the swim or beach areas. No horses allowed.



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- 14) **Other Prohibited Activities:** Hunting, metal detecting and drone flyovers are prohibited throughout NID recreation areas, lands and reservoirs.
- 15) **Lifeguards:** There are NO LIFEGUARDS on duty, all swimmers do so at their own risk. Swimming is only allowed in designated swim areas and is NOT permitted around the boat launching or marina dock areas. Parents must supervise children at all times. No glass containers are permitted on the beach.
- 16) **Diving/Swinging Prohibited:** No diving is permitted. This includes any diving from trees, docks, rocks or cliff areas. No rope swings or any object tied to trees is permitted.



## NEVADA IRRIGATION DISTRICT

### Lower Division Campground Rules and Regulations

- 17) **Regulation/Law Compliance:** All Watercraft Operators must comply with all state and local boating regulations and laws. Boating is permitted at your own risk. Always know what type of boat or watercraft is allowed in the lakes or reservoirs you are at. Watercraft Owners or Operators are responsible for damages or injury to watercraft, persons, vehicles or structures. Use of the launching ramp, docks and watercraft are at your own risk. No overnight boat camping is permitted on our lakes or reservoirs.
- 18) **Fishing:** While fishing all federal, state and local laws apply. No fishing on or around docks, boat slips or beach areas. There is a five fish limit.
- 19) **Reservations:** Reservations for the current year open on January 2<sup>nd</sup>. Groups of six or more sites, under same name with same stay time, can start booking the first Monday in December for the following year. All reservations must be paid for in full at time of booking. We do not take campsites reservations from October 1<sup>st</sup> through December 31<sup>st</sup>. Campsites are on a first come basis. Total number of reserved nights for all reservations may not exceed 14 days per year. Reservations made in excess of the 14 days will be cancelled.
- 20) **Refunds:** There is a non-refundable reservation fee of \$10.00 per site. We require 14 days' notice to cancel or change a reservation. There is a \$25.00 cancellation/change fee per reservations. For groups of six or more sites, cancellation/changes are subject to a \$100.00 cancellation fee and request must be received 30 days prior to scheduled arrival date or no refund will be provided. Changing dates or cancelling due to weather are considered cancellations. NO refunds for holiday reservations.
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- 22) **Refusal of Service:** Management reserves the right to refuse service and revoke all privileges pertaining to entry for any reason of misconduct, or any violation of the rules that are listed within these Rules and Regulations or that are posted within the campgrounds. Refunds will not be given to persons who are asked to leave the campground for not following our Rules and Regulations.

\*Scotts Flat Campground  
23333 Scotts Flat Road  
Nevada City, CA 95959  
530-265-8861

\*Orchard Springs Campground  
19085 Larsen Road  
Grass Valley, CA 95945  
530-346-0073

\*Peninsula Campground  
21597 You Bet Road  
Grass Valley, CA 95945  
530-477-9413

\*Long Ravine Campground  
26909 Rollins Lake Road  
Colfax, CA 95713  
530-346-6166

We sincerely hope your stay was a pleasant one, please come and see us again soon!



# NEVADA IRRIGATION DISTRICT

## Upper Division Campground Rules and Regulations



Jackson Meadow Complex And The Bowman Corridor Are Operated And Maintained  
By Nevada Irrigation District  
In Cooperation With The Tahoe National Forest

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### CONTACT INFORMATION

Nevada Irrigation District  
Scotts Flat Campground  
23333 Scotts Flat Road  
Nevada City, CA 95959  
530-265-8861

We sincerely hope your stay was a pleasant one, please come and see us again soon!