

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

September 14, 2022

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 14th day of September 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Ricki Heck (Division I); Laura L. Peters (Division IV); and Rich Johansen (Division V).

Staff members present included Jennifer Hanson, General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Naomi Schmitt, Director of Human Resources; Debbie Martin, Controller; Dustin Cooper, District Counsel; Joanne Phillips, Engineering Management Assistant.

STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 5 Members Present

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Dan West, a resident of Division III, addressed the Board regarding his efforts to obtain water at his recently purchased residence. Mr. West's contact information was provided to the Director of Water Operations for follow-up.

President Bierwagen announced a change to the agenda, making Item 4B – Financial Donation Request the first order of business.

FINANCIAL DONATION REQUEST

Jennifer Hanson, General Manager, introduced Melinda Booth of the South Yuba River Citizens League (SYRCL), who presented a request for the District's financial support for the Governor's California Wildfire and Forest Resilience Task Force Sierra Nevada regional meeting being held on September 27 & 28, 2022.

Discussion ensued regarding the number of people participating in the event; how the District would be highlighted for participating; and the Board thanked SYRCL for their role as fiscal agent for the event.

Public Comment: None

Approved a donation of \$1,000 in support of the California Wildfire and Forest Resilience Task Force. M/S/C Heck/Hull, unanimously approved as submitted.

CONSENT AGENDA

President Bierwagen pulled the following items from the Consent Agenda for discussion at the request of members of the Board:

- 3B: Minutes of the Regular Meeting on August 24, 2022
- 3F: Award of Contract for 2022 SCADA System Upgrade
- 3G: Receive and File NERC Annual Self-Assessment

Public Comment: None

Director Hull motioned for approval of the Consent Agenda, excluding Items 3B, 3F, and 3G. Director Johansen seconded the motion and it was unanimously approved.

The following Consent Agenda Items were approved:

MINUTES OF THE SPECIAL MEETING ON August 23, 2022
M/S/C Hull/Johansen, unanimously approved.

AB361 COMPLIANCE - BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS
Adopted Resolution No. 2022-48 (Re-Authorizing Remote Meetings Consistent with AB 361). M/S/C Hull/Johansen, unanimously approved.

NEW JOB DESCRIPTION POSITION – NETWORK ANALYST
Adopted Resolution No. 2022-49 (Addition of Information Technology Network Analyst classification and update Exhibit A of the Unrepresented Employee Benefit and Compensation Plan.) M/S/C Hull/Johansen, unanimously approved.

PLAN FOR WATER – CONSULTING CONTRACT AMENDMENT
Approved Task Order No. 2 in the amount of \$228,310 to WEST Consulting for the development of an HEC-HMS model to support the hydrology development for the Plan for Water, and authorized the General Manager to execute the appropriate documents. M/S/C Hull/Johansen, unanimously approved.

US GEOLOGICAL SURVEY 5-YEAR AGREEMENT
Authorized a five-year agreement with the USGS in the amount of \$381,940. M/S/C Hull/Johansen, unanimously approved.

AWARD OF CONTRACT FOR FERC SUPPORTING TECHNOLOGY INFORMATION DOCUMENT UPDATES
Approved a sole-sourced agreement with McMillen LLC in the amount of \$178,510 M/S/C Hull/Johansen, unanimously approved.

WARRANTS, PROJECTS AND FACILITIES REPORT, AND INVESTMENT TRANSACTIONS REPORT

Ratified the issuance of warrants by receiving and filing the check registers, Project and Facility Report, and Investment Transaction Report for the period August 6 to August 19, 2022. M/S/C Hull/Johansen, unanimously approved.

Items pulled from the Consent Agenda for discussion:

MINUTES OF THE REGULAR MEETING ON August 24, 2022

Director Heck requested a correction on page 3 regarding the 2021-2022 Nevada County Grand Jury Report Response, to reflect that Director Heck seconded the motion made by Director Hull to authorize the finalization of the response to the Grand Jury with edits as the Board discussed and authorize the Board President to execute the final letter for staff to submit to the Grand Jury.

Public Comment: None

Approved the Minutes of the regular meeting on August 24, 2022, as amended. M/S/C Heck/Hull, unanimously approved.

AWARD A CONTACT FOR 2022 SCADA SYSTEM UPGRADES

Keane Sommers, Director of Power Systems, presented the item and provided an explanation of the SCADA Systems purpose.

A brief discussion ensued regarding the ability to control data and operate the powerhouse from headquarters.

Approved the award of a sole-sourced agreement and material purchase to Open Systems International, Inc (OSI) in the amount of \$128,946. M/S/C Heck/Peters, unanimously approved.

RECEIVE AND FILE NERC ANNUAL SELF-ASSESSMENT

Keane Sommers, Director of Power Systems, presented the item and provided an overview of the NERC Annual Self-Assessment.

Discussion ensued regarding addressing deficiencies found in a Risk-Assessment and that the self-assessment is driven by Board policy rather than statute.

Received and filed the NID NERC Compliance Assessment Report for 2021. M/S/C Heck/Hull, unanimously approved.

GENERAL ORDERS

BUDGET TO ACTUALS REPORT-FY 2022 Q1 FOR THE PERIOD ENDING March 31, 2022.

Jennifer Hanson, General Manager presented the item and provided an explanation of how the report reflects recent modifications to the accounting processes and systems implemented this year.

Discussions ensued regarding the recruitment for the Finance Director position, the financial system upgrades, banking transition, and specific line items on the report that related to the new Capital Improvement funds, encumbrances, and budget projections.

Received and filed the Budget to Actuals Report for Fiscal Year 2022, Quarter 1, for the period ending March 31, 2022. M/S/C Hull/Johansen, unanimously approved.

GENERAL MANAGERS REPORT

Jennifer Hanson, General Manager, reported on the following:

- The District has offered assistance to Placer County Water Agency (PCWA) in response to the Mosquito Fire.
- The Bear River Clean Up scheduled for September 15, 2022, however, if conditions are overly smokey from the fire, it will be called off.
- Greg Jones, the Assistant General Manager, is organizing a field trip at Scott's Flat related to the California Wildfire and Forest Resiliency Task Force meeting.
- Sierra Harvest is hosting an event on September 21, 2022 and asked that the Board contact them directly if they choose to attend.

BOARD OF DIRECTORS' REPORTS

Director Hull, Division III, reported on the following items:

- Attended the PCWA-NID meeting for the quarterly update and values the conversation and partnership of both organizations
- Attended the Nevada County Farm Bureau meeting
- Will attend the advanced Special District Training in Napa next week
- Will attend the American River Basin Study update

Director Peters, Division IV, reported on the following items:

- Attended the PCWA 2x2 meeting which she found very informative

Director Heck, Division I, reported on the following items:

- Will attend the American River Basin Study update
- Will be attending the California Wildfire and Forest Resiliency Task Force meeting
- Discussed NID's support with Nevada City for a grant that was received to treat 200 acres on the Deer Creek for drainage

Director Johansen, Division V, reported on the following:

- Discussed funding available for forestry and fire safety jobs training

- Discussed information available for livestock in pastures that have lost irrigation and a practice to help restore it
- Presented the book titled "Kesterson" written by Craig Wilson, the Delta Watermaster and former Chief Counsel for the State Water Control Board

Director Bierwagen, Division II, reported on the following:

- Attended the Placer Farm Bureau Meeting

A brief discussion ensued regarding the fact that three Board members attended the same county farm bureau meeting and asked counsel if there was any legal issue with the Brown act. Dustin Cooper, District Counsel, stated that there is exception in the Brown Act for events such as this and advised they don't talk business with each other and would prefer on two members attended in the future.

MEETING ADJOURNED at 10:20 a.m., to reconvene in regular session on Wednesday, September 28, 2022, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By



Joanne Phillips, Management Assistant