



# NEVADA IRRIGATION DISTRICT

Nevada Irrigation District Boardroom - 1036 W. Main Street, Grass Valley, CA 95945

*The District will provide a dependable, quality water supply, strive to be good stewards of the watersheds and conserve the available resources.*

## BOARD OF DIRECTORS AT 9:00 AM ON JANUARY 25, 2023

### AGENDA

Karen Hull, President – Division III  
Rich Johansen, Vice President – Division V  
Ricki Heck – Division I  
Chris Bierwagen – Division II  
Trevor Caulder – Division IV

This meeting may be attended in person or remotely via Zoom:

#### **ZOOM WEBINAR**

To participate via Zoom, click the following: <https://us02web.zoom.us/j/81001625551>

To join audio using telephone: (669) 900-6833 or (346) 248-7799 or (253) 215 8782

Webinar ID: **810 0162 5551**

Or One tap mobile: US: +16699006833,,81001625551# or +16694449171,,81001625551#

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#### **1. STANDING ORDERS**

- Call the Meeting to Order
- Pledge of Allegiance
- Roll Call

#### **2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

\*Please limit comments to three (3) minutes per person

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#### **Please Note:**

District Policy 2200 strictly prohibits employees, consultants, visitors or anyone else on District premises or engaged in a District-related activity, from behaving in a violent or threatening manner; this includes bullying or unreasonable behavior that demeans, intimidates or humiliates others, and causes disruptions in the boardroom.

District Board Policy 5030 states that disruption of any of the meetings of the Board of Directors shall not be permitted. Disruptive conduct includes the use of personal electronic devices, such as cell phones, tablets or other electronic devices.

**3. SPECIAL ORDERS**

**3.A Retirement Presentations**

- Resolution of Appreciation upon Retirement for Nancy Alstrand (Resolution No. 2022-67)
- Resolution of Appreciation upon Retirement for Fred Waymire (Resolution No. 2022-66)
- Resolution of Appreciation upon Retirement for Kate Gunther (Resolution No. 2022-59)

**3.B Recognition of Employees - Presentation of Service Awards**

<b>Employee</b>	<b>Title</b>	<b>Hire Date</b>
<b><u>10 Years</u></b>		
Carl Cookson	Sr. Utility Worker	10/22/2012
Mark Gravatt	Equipment Operator	10/29/2012
<b><u>15 Years</u></b>		
Todd Wiederhold	Sr. Hydro Electrical Machinist	10/9/2007
Kate Gunther	Records Management Assistant	12/3/2007
<b><u>20 Years</u></b>		
Fred Waymire	Treated Water Superintendent	12/20/2002
<b><u>25 Years</u></b>		
Shannon Wood	Business Service Technician II	08/18/1997

**4. CONSENT AGENDA**

- 4.A Approve the Minutes of the Special Meeting on January 10, 2023  
[4A-Final](#)
- 4.B Approve the Minutes of the Regular Meeting on January 11, 2023  
[4B-Final](#)
- 4.C Local Agency Investment Fund  
Adopt **Resolution No. 2023-04** - Authorizing Investment of Monies in the Local Agency Investment Fund  
[4C-Final](#)
- 4.D District Policy 3035 - Investments  
Adopt **Resolution No. 2023-05** (Updates to Administrative Policy 3035 – Investments)  
[4D-Final](#)
- 4.E FERC Yuba-Bear Relicensing and Additional Information Request (AIR) - Sole Source Award a sole source agreement in the amount of \$96,300 and a contingency of \$10,000 to HDR Engineering, Inc. for consulting services related to the Federal Energy Regulatory Commission (FERC) Yuba-Bear Relicensing and Additional Information Request (AIR) and authorize the General Manager to execute the appropriate documents  
[4E-Final](#)
- 4.F New Job Description - GIS Analyst I/II  
Adopt **Resolution No. 2023-06** (Addition of the GIS Analyst I/II Job Description)  
[4F-Final](#)

- 4.G Security Office Center Service Replacement  
Award a two-year contract to Savant Solutions in the amount of \$114,748.00 for the Artic Wolf product, and authorize the General Manager to execute the appropriate documents  
[4G-Final](#)
- 4.H Warrants, Project and Facility Report, and Investment Report  
Ratify the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period January 1<sup>st</sup> through January 13<sup>th</sup> 2023  
[4H-Final](#)
5. **GENERAL ORDERS** include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.
- 5.A Annual Updates to Fee Schedules  
Review and approve updates to fee schedule calculations  
[5A-Final](#)
- 5.B 2023 Budget Amendment for New Hydroelectric Field Office  
Adopt **Resolution No. 2023-07** (2023 Fund 55 Capital Budget Amendment and Award of Architectural Services for Whitcomb Property)
  - Amending the 2023 Annual Budget to include a new capital improvement project: Hydroelectric Field Office in the amount of \$1,950,000 to be funded by Fund 55
  - Defunding and delaying several previously approved projects in Fund 55 for a total deduction of \$1,950,000 resulting in a net zero change to the Fund 55 budget when combined with the addition above
  - Authorizing a sole source contract with PBK for Phase I of the Professional Design Services proposal dated January 17, 2023 in the amount of \$68,961 with a \$7,000 contract contingency, and authorizing the General Manager to execute all necessary documents[5B-Final](#)
- 5.C Scotts Flat Spillway Design (Project #2094)  
Approve Task Order #5 with HDR in the amount of \$1,470,000 and a contingency of \$150,000 to perform the Scotts Flat Spillway Replacement Design, and authorize the General Manager to execute the necessary documents  
[5C-Final](#)
6. **WORKSHOP ITEMS**
- 6.A Job Title and Description Update - Finance Analyst  
Provide input on proposed revisions to the Finance Analyst job description and title change  
[6A-Final](#)
7. **GENERAL MANAGER'S REPORT:** The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations
8. **BOARD OF DIRECTORS ITEMS / REPORTS:** Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District the and public. Directors may also report on community comments and activities of interest.

## 9. ADJOURN

The next regular meeting of the Board of Directors will be held on February 8, 2023 at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

### SUMMARY OF ITEMS ON THE BOARD OF DIRECTORS' AGENDAS

**CONSENT AGENDA:** The Consent Agenda consists of those items which are routine, and it is approved by one motion of the Board adopting the Consent Agenda and authorizing the appropriate actions. Should any member of the Board, staff, or public wish to discuss any item appearing thereon, the item should be removed from the Consent Agenda and discussed immediately after the approval of the Consent Agenda.

**\*PUBLIC COMMENT:** Members of the public shall be allowed to address the Board of Directors on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). The Board limits public comment time.

**GENERAL ORDERS:** General Orders include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.

**GENERAL MANAGER'S REPORT:** The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations.

Any matters requiring immediate action by the Board of Directors, which have not been placed on the Agenda, shall be taken up under the heading of General Manager's Report after all other matters are considered. The Board shall cause such matters to be placed on the Agenda for future meetings of the Board unless the matter requires immediate action by the Board, in which case the Board may take action as set forth in the Government Code.

**BOARD OF DIRECTORS' ITEMS / REPORTS:** Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

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*The Boardroom is accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made 72 hours in advance of the meeting through the Board Secretary's Office at (530) 273-6185.*

*In accordance with Government Code Section 54957.5(b)(2), copies of the Agenda, and any writings in connection with open session agenda items, are available for public inspection during normal business hours at the office of the Board Secretary located at 1036 West Main Street, Grass Valley, CA.*

*This agenda has been posted at the District's Business Center at 1036 West Main Street, Grass Valley, California in the Main Lobby, the Boardroom Lobby, and the outdoor bulletin board of the East Annex in compliance with the Ralph M Brown Act. This agenda has also been posted on the District's web site ([www.nidwater.com](http://www.nidwater.com)).*