Nevada Irrigation District

Staff Report

TO: Board of Directors

FROM: Greg Jones, Assistant General Manager
John Ortiz, Information Technology Administrator

DATE: January 10, 2024

SUBJECT: **Information Technology Application Services Consulting
Agreement - Sole Source (Consent)**

ADMINISTRATION

RECOMMENDATION:
Award a sole source Consulting Agreement in the amount of $135,000 to Joe Ryan, an Independent Consultant, to assist the Information Technology (IT) department with application support services, and authorize the General Manager to execute the appropriate documents.

BACKGROUND:
IT application support services are essential to the functionality of the IT department, especially in the heavily custom-written application environment found at NID. An application specialist with robust database and reporting knowledge is difficult to acquire. Mr. Ryan contains the appropriate skillset NID seeks in order to effectively diagnose problems, design solutions and ensure that specific mission-critical IT applications are implemented with a successful outcome.

Mr. Ryan has over 35 years of IT experience focused on application support, database administration, and scripting knowledge. Mr. Ryan has been assisting NID with application support services for a little over a year and is well accustomed to our systems. Mr. Ryan has been the primary support for the Central Square upgrade project in 2023.

In 2024, Mr. Ryan will be NID's primary support for the integration of the Capital Improvement ERP project, SQL database scripting, and telemetry software analysis.

NID's application environment is complex with several integrated legacy applications. Application consultant support services for large integrated projects such as the ERP system will allow NID to effectively transition into a more capable

department. Without application support services, it would be difficult for the IT department to provide the timely and beneficial support NID departments require.

Due to NID's complex custom written application portfolio, the upcoming ERP project requires support from an experienced applications specialist. Mr. Ryan has proven to be a reputable consultant and possesses the knowledge and expertise necessary to provide support for NID application service needs.

BUDGETARY IMPACT:
The 2024 Information Technology Budget includes $135,000.00 for Application Support Services. Independent Contractor rate is $65.00 per hour.