

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

July 13, 2022

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 13th day of July 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Ricki Heck (Division I); Laura L. Peters (Division IV); and Rich Johansen (Division V).

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Steve Prosser, Director of Maintenance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 5 Members Present

SPECIAL ORDERS

Jennifer Hanson, General Manager, presented Service Awards recognizing the following employees for their years of service:

<u>Employee</u>	<u>Title</u>	<u>Hire Date</u>
<u>10 Years</u>		
Brian Beahm	Vegetation Control Worker II	01/19/2012
James Belleque	Electrical Systems Technician II	02/13/2012
Julian Gonzalez	Water Distribution Operator II	02/21/2012
Caden Caldwell	Senior Park Ranger	03/26/2012
Kevin Mundt	Senior Utility Worker	03/08/2012
Brian Berg	Hydroelectric Systems Technician II	04/16/2012
<u>15 Years</u>		
Adrian Schneider	Senior Engineer	03/19/2007
John Grande	Senior Water Distribution Operator	04/30/2007
Keane Sommers	Director of Power Systems	05/07/2007

July 13, 2022

20 Years

Gerry Gnech	Equipment Operator	01/02/2002
Kenton Early	Maintenance Supervisor	04/29/2002

25 Years

Joseph Pitts	Water Distribution Supervisor	01/05/1997
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PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- Trevor Caulder, member of the public, thanked Julian Gonzalez, Water Distribution Operator II, for ten years of service and for being instrumental in his water delivery and ditch maintenance

CONSENT AGENDA

President Bierwagen pulled the following items from the Consent Agenda for discussion at the request of members of the Board:

- 4E: Update Manager Job Titles
- 4G: District Financed Waterline Extension Program - Proposed Modifications

Public Comment: None

Director Johansen motioned for approval of the Consent Agenda, excluding Items 4E and 4G. Director Hull seconded the motion, and it was unanimously approved.

The following Consent Agenda items were approved:

MINUTES OF THE REGULAR MEETING ON JUNE 22, 2022

M/S/C Johansen/Hull, unanimously approved.

AB361 COMPLIANCE - BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS

Adopted Resolution No. 2022-39 (Re-Authorizing Remote Meetings Consistent with AB361). M/S/C Johansen/Hull, unanimously approved.

DISTRICT POLICY 2174 - EDUCATION

Adopted Resolution No. 2022-40 (Reinstating and Updating Administrative Policy 2174 - Education). M/S/C Johansen/Hull, unanimously approved.

NEW JOB DESCRIPTION - PAYROLL TECHNICIAN

Adopted Resolution No. 2022-41 (Addition of Payroll Technician Job Description), amended the Wage Schedule to add the Payroll Technician classification, and updated the Unrepresented Employee Benefit and Compensation Plan. M/S/C Johansen/Hull, unanimously approved.

July 13, 2022

RESOLUTION OF APPLICATION FOR ANNEXATION OF LAND - UNINCORPORATED PLACER COUNTY

Adopted Resolution No. 2022-43 (Requesting the Placer County Agency Formation Commission Initiate Proceedings for the Annexation of Unincorporated Area of Placer County to Nevada Irrigation District) and authorized the General Manager or assignee to execute the appropriate documents. M/S/C Johansen/Hull, unanimously approved.

WATER AND ENERGY EFFICIENCY GRANT APPLICATION

Adopted Resolution No. 2022-44 (Authorizing Application for a Water and Energy Efficiency Grant for Upgrading Irrigation System Water Measurement and Control) and authorized the General Manager (or designee) to execute the appropriate documents for application with the Bureau of Reclamation. M/S/C Johansen/Hull, unanimously approved.

HEMPHILL DIVERSION STRUCTURE FISH PASSAGE PROJECT (PROJECT #7032) AWARD OF ENVIRONMENTAL SERVICES CONTRACT

Awarded an Environmental Services Consulting contract to ECORP Consulting, Inc. for the Hemphill Diversion Structure Fish Passage Project in the amount of \$222,800.00 and authorized the General Manager to execute the necessary documents. M/S/C Johansen/Hull, unanimously approved.

BEAUCHAINE CONSULTING ACCOUNTING SERVICES CONTRACT AMENDMENT

Approval of Amended consultant services contract with Beauchaine Consulting Group, in the amount of \$100,000 for a total contract authorization of \$225,000, for the initial one-year term (ending January 2023) and authorized the General Manager to execute the appropriate documents. M/S/C Johansen/Hull, unanimously approved.

WARRANTS, PROJECT AND FACILITIES REPORT, AND INVESTMENT REPORT

Ratified the issuance of warrants by receiving and filing the check registers, Project and Facility Report, and Investment Transaction Report for the period June 4 to June 24, 2022. M/S/C Johansen/Hull, unanimously approved.

Items pulled from the Consent Agenda for discussion:

UPDATE MANAGER JOB TITLES

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding duty statements for the Director of Engineering and Director of Power Systems.

Public Comment: None

Director Johansen made a motion to adopt Resolution No. 2022-42 (Modify Job Titles from Manager to Director) and give direction when appropriate to look into comprehensive job description updates. Director Hull seconded the motion.

Motion passed on the following roll call vote:

Heck, Division 1	Aye
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Peters, Division 4	No
Johansen, Division 5	Aye

DISTRICT FINANCED WATERLINE EXTENSION PROGRAM (DFWLE) - PROPOSED MODIFICATIONS

Doug Roderick, Director of Engineering, presented the item.

Jennifer Hanson, General Manager, shared that the District is diligently working with the State on a possible packaged grant program and to stay tuned for more information.

Public Comment:

- Glenn Freitas, resident of Maranatha Project, expressed concerns about the projects in the queue being treated separately and assurance that they would be processed as previously directed by the Board of Directors.

Board discussion ensued regarding Board support and direction for DFWLE groups in the queue, budgeting, and timeframes.

Director Hull made a motion to approve proposed modifications to Rules and Regulations Section 10.20 - District Financed Waterline Extension Program. Director Johansen seconded the motion.

Motion passed on the following roll call vote:

Heck, Division 1	No
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Peters, Division 4	Aye
Johansen, Division 5	Aye

GENERAL ORDERS

BOARD POLICY 3200 - CLAIMS AGAINST THE DISTRICT

Greg Jones, Assistant General Manager, presented the item.

Public Comment: None

Board discussion ensued regarding claims received of up to \$10,000, the process and timeline for denied claims, insurance deductible, the public's accessibility to the Board,

July 13, 2022

and streamlining of the District's claim process. Board direction was given to bring proposed policy updates forward at a future meeting.

GENERAL MANAGER'S REPORT

Jennifer Hanson, General Manager, reported on the following items:

- FERC Relicensing Update
- Current Water Update is available on the District's website
- Greg Jones, Assistant General Manager, reported on the District's partnership with Joint Task Force Rattlesnake and shared highlights of recent work done on District properties

BOARD OF DIRECTORS' ITEMS / REPORTS

Director Johansen, Division V, reported on the following items:

- Called for a moment to remember Mikael Graham, who recently passed
- Shared that Past Board Member Nick Wilcox and his wife Amanda were at the White House this week
- Attended the Nevada County Farm Bureau Picnic and it was well-attended
- Met with the Nevada County Fire Safe Council, along with President Bierwagen and District staff, and shared highlights

Director Heck, Division I, reported on the following items:

- Attended the Nevada County Farm Bureau Picnic at Bierwagen's Farm
- Active with the Greenhorn Firewise Community and now has an FCC license to use a HAMM radio, and shared that the Greenhorn Firewise Community is giving out 150 HAMM radios to help communicate in the event cell towers go down
- Attending meetings with constituents
- Met with Supervisors Bullock and Hall regarding trail and recreation issues around Scotts Flat Lake
- Working with Nevada County Association of Realtors on their local area disclosure forms, to provide education and better understanding regarding canals and trails

Director Hull, Division III, reported on the following items:

- Participated in the Delta Counties Water Summit about the Delta Pipeline and shared highlights
- Attended meeting with Joaquin Esquivel – State Water Board re urban conservation and water issues in California
- Had lunch with Supervisor Ed Scofield
- Congratulated Andy Fecko, with Placer County Water Agency, who was appointed to the newly established Wildland Fire Mitigation and Management Commission

Director Peters, Division IV, reported on the following items:

- Working with constituents
- Thanked Director Heck for assisting a constituent to resolve an issue

Director Bierwagen, Division II, reported on the following items:

- Attended meeting with Fire Safe Council and shared highlights

PUBLIC COMMENT ON ITEMS TO BE CONSIDERED IN CLOSED SESSION

July 13, 2022

-None

Dustin Cooper, District Council, announced that there would be no reportable action following closed session and that the following item was on the agenda in error:

- Conference With Legal Counsel--Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9: (one case)

The meeting recessed at 10:03 a.m. and reconvened in Closed Session at 10:15 a.m.

Closed Session Conference with Legal Counsel - Existing Litigation was declared at 10:15 a.m., pursuant to Government Code § 54956.9(d)(1.) In re Petition for Assignment of State-Filed Application 5634 and Accompanying Water Right Application 5634X01 of Nevada Irrigation District and the Pending Request for Releases from Priority of State-Filed Applications 5633 and 5634 in Favor of Water Right License 11120 (Application 10221) of South Sutter Water District.

Board Action: None

Closed Session Conference with Real Property Negotiators was declared at 10:15 a.m., pursuant to Government Code § 54956.8. Property: South Yuba Canal and appurtenant facilities; Deer Creek Powerhouse and appurtenant facilities located in unincorporated Nevada County and Placer County Agency Negotiator: Keane Sommers, Hydroelectric Manager; Jennifer Hanson, District General Manager; and District General Counsel, Minasian, Meith, Soares, Sexton & Cooper, LLP Negotiating Parties: Pacific Gas & Electric Company and Nevada Irrigation District Under Negotiation: Instruction to negotiators concerning price and terms and conditions of acquisition.

Board Action: None

MEETING ADJOURNED at 11:26 a.m., to reconvene in regular session on Wednesday, July 27, 2022, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

Kris Stepanian, Board Secretary